

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON November 14, 2018 AT THE TIME OF 12:00 Noon, PRUSUANT TO NOTICE.

BOARD OF TRUSTEES PRESENT

**QUINN SPERRY - CHAIRMAN
SONDRA SMITH
BLAKE ROEMMICH**

OTHERS PRESENT

**MARK BELL, ATTORNEY
BRAD M. POWELL, DISTRICT MANAGER
BRENT E. CHRISTENSEN, CHIEF FINANCIAL OFFICER, DISTRICT CLERK
MARC JONES, OPERATIONS SUPERVISOR
RICK CECALA – OPERATIONS SUPERVISOR (JANUARY 16, 2019)
JARED SYME – GIS SPECIALIST/ASSISTANT OPERATIONS SUPERVISOR (JANUARY 16, 2019)
JAY SHULAR - OPERATOR**

Meeting was called to order at 12:06 PM by Chairman Quinn Sperry.

1. PUBLIC COMMENTS

No one in attendance

2. EMPLOYEE INTRODUCTION

- a. Mr. Powell introduced Rick Cecala who will be taking over the Operations Supervisor job beginning January 16, 2019.
- b. Mr. Powell stated Jared Syme will be the new GIS Specialist/Assistant Operations Supervisor starting January 16, 2019 and Mr. Syme has already begun working with the GIS system.
- c. Mr. Powell introduced Mr. Jay Shular as the District's new Operator and he was previously employed by Midvale City Corp.

Mr. Sperry congratulated Mr. Cecala and Mr. Syme on the promotion and welcomed Mr. Shular to the District.

3. MINUTES

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved the minutes of the Board Meeting held on October 10, 2018.

4. ATTORNEY REPORT

Mr. Bell reported in the past it was required a resolution be approved for the new board meeting schedule; that requirement is no longer necessary.

5. GENERAL MANAGER'S REPORT

- a. Mr. Powell presented the 2019 Board Meeting Schedule and requested a change to the April 10, 2019 date. Mr. Powell stated he has a conflict and would recommend the April 10th meeting be changed to April 17th at 4:00 PM.

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved the 2019 Board Meeting Schedule with the change of the April 10th meeting change to April 17th at 4:00 PM.

- b. Mr. Powell presented the GIS Specialist-Assistant Operations Supervisor job description which the Trustees requested in the October Board Meeting.
Mr. Sperry asked Mr. Syme if he had any questions or concerns on the job description since he will be the one performing the job. Mr. Syme stated he was very anxious and looking forward to the opportunity to perform the job.

Upon Motion made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board approved the GIS Specialist/Assistant Operations Supervisor job description.

- c. Mr. Powell gave the Trustees an update on vehicle status stating the 2018 Silver F-150 Lariat is advertised on KSL Cars for the asking price of \$43,000 or best offer.
- d. Mr. Powell asked Mr. Syme to give an update on the CUES GraniteNet with ESRI. Mr. Syme's stated it is 4-steps to implement the process to have the software installed and we are on the schedule with CUES.
- e. Mr. Powell suggested moving the Board meeting back to December 12, 2018 and changing the District's luncheon to Bandits in Cottonwood Heights.

Upon Motion made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board approved to move the Board meeting and the luncheon back to December 12, 2018.

- f. Mr. Powell stated that traditionally the employees have received ½ day off, with pay, for Christmas Eve and New Year's Eve. This year, both Christmas and New Year's Day fall on

Tuesday. It would be convenient if the employees could have a full day off on each Christmas and New Year's Eve. It would work out so that all employees would have one of the days off.

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved to give the employees full days off with pay on Christmas and New Year's Eves.

- g. Mr. Powell stated the District's employee's cell phones have been upgraded.

6. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board ratified the October 2018 cash disbursements for \$201,573.58 and October 2018 employee earnings for \$73,147.

7. CHIEF FINANCIAL OFFICER'S REPORT

- a. Mr. Christensen reported the balance sheet has not significantly changed and the District's investments and the PTIF State investments are doing well.
- b. Mr. Christensen discussed the Profit & Loss Year-to-Date – Budge vs Actual report. He pointed out the lining of the pipes was over budget, as expected, because of bundling last year's and this year's projects together.
- c. Mr. Christensen discussed the Profit & Loss Year-to-Date – Comparison to Prior Year report and pointed out that impact fees are up this year more than was expected due to more construction projects than anticipated.
- d. Mr. Christensen stated the 2018 budget will need to be amended due to the lining of the pipes being higher than budgeted for 2018. This item will be done on December meeting.

8. SUPERVISOR'S REPORT

- a. Mr. Jones updated construction in the District:
 - There is new construction on 618-658 East 7200 South
 - 7150 South 700 East has a shear in the pipe and our camera equipment cannot go through; Mr. Jones received a bid for repair of the pipe.

9. TRUSTEES

- a. No Report

Upon Motion made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board approved to close the open meeting at 12:50 PM until 1:00 PM for the scheduled 2019 Budget Hearing.

Mr. Sperry reopened the open public meeting at 1:01 PM.

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved to open the Public Hearing – 2019 Operating Budget.

10. 1:00 PM PUBLIC HEARING – 2019 OPERATING BUDGET

Mr. Sperry stated there was no one from the public in attendance and asked Mr. Christensen to discuss the 2019 Operating Budget.

Mr. Christensen stated in the October Board Meeting the Trustees approved the 2019 Tentative Operating Budget. Mr. Christensen stated there are a few changes from last year's but the District's budget has been very consistent over the years.

Upon Motion made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board approved to close the Public Hearing for the 2019 Operating Budget and go into the Open Meeting.

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved to adopt the Tentative 2019 Operating Budget as the District's adopted budget for 2019.

ADJOURN 1:04 PM